

Westford Public Schools Early Arrival Option-K-5
2011-2012

For a fee of \$200 per child, per year, a child may be dropped off at the K-2 schools between 7:00 AM and 8:30 AM, and the 3-5 schools between 7:00 AM and 8:00 AM, Monday through Friday. Children will be supervised in the cafeteria. This is a morning arrangement only. All children are to be picked up in the afternoon at the normal dismissal time. Registration forms and payment for this program can be dropped off at the school starting the week of August 15th.

YOU MUST ALSO COMPLETE A PARENT TRANSPORT FORM AT YOUR CHILDS SCHOOL BEGINNING THE WEEK OF AUGUST 15TH TO RECEIVE THE I.D. CARD FOR YOUR WINDSHIELD. IF YOUR CHILD HAS A BUS PASS AND WILL BE USING BUS TRANSPORTATION, YOU WILL NOT NEED THE PARENT TRANSPORT FORM.

Please Remember: There is no early drop off on school delay or snow days.

There will be no early drop off of students who are not enrolled in this program. Children who are enrolled in the program will be supervised from the time they are dropped off until the start of the school day.

Name of Student	School	Grade	#Days/Week

Parent Name: _____

Address: _____

Phone (H): _____ (W) _____ (Cell) _____

Yes, I wish to register for the Early Arrival Option (EAO):

Number of children _____ X \$200 = _____

Total Due

Signature

Date

Make check payable to: Westford Public Schools (EAO). RETURN FORMS WITH CHECK TO SCHOOL OFFICE.

If parents need an after school program, the Westford Partnership between the Recreation Department and the School Department has an after school enrichment program. Please contact the Recreation Department for more information at 978-692-5532.

If you require a Dependent Care Receipt and/or a Tax Identification number, please email that request to: mbolton@westfordk12.us

Please include:

Parent's full names Address

Phone number Email address

Child's full name School and Program Name

A receipt will be sent to you via email **after** the Business Office has received and processed your payment.