



# Crisafulli School News

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978.392.4483  
<http://cs.westfordk12.us>

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**THE FIRST DAY OF SCHOOL** is just around the corner! We have many memorable moments of the level of excitement that comes with a new school year: new school supplies, back-to-school outfits, and the sea of smiling faces that will arrive at JAC on the first day of school. We are looking forward to a terrific 2018-2019 school year. The first day of school is a time for new beginnings, an opportunity to reconnect with friends, make new friends, and set goals for the upcoming year.

JAC will be ready for our first day together! The school is clean and shiny. Teachers are enthusiastically working to create classroom communities. New school supplies are being unpacked, and there is a “buzz” in the building as the first day of school approaches. A year of new learning experiences and opportunities awaits each one of us.

As a staff, we will begin the year by sharing our “hopes and dreams for a PAWSitive year,” and will share them with the students of JAC. We would ask that prior to the first day of school, you engage your son/daughter in a similar conversation. What are their hopes, dreams, and goals for the new school year? What are areas for needed growth on which he/she would like to work? In the words of Dr. Seuss, “You’re off to great places, Today is your day! Your mountain is waiting, So... get on your way!”

As we begin our new academic journey, we want you to know that our goal each year is to continually strive to be a better school than we were the year before. We will continue to work to build and sustain a culture within our school that is safe and welcoming for all.

We look forward to sharing this first day of school with your son/daughter, and sharing a new journey throughout the 2018-2019 school year.

Warm Regards,

Ms. Kennelly and Mr. Middlemiss

## Placement 2018-2019

Many thanks to the teachers and guidance counselors at both Robinson and Crisafulli! They invested many hours preparing and reviewing our classroom lists for the upcoming school year. Their charge, to create balanced classrooms at each grade level, is a daunting task and one that they take very seriously. We enjoyed our move-up day in June and are ready to build our new learning communities.

Please log into the Parent Portal to access your child's homeroom assignment for the 2018-2019 school year. To access the portal, please go to the WPS web site:  
<https://www.westfordk12.us/district/parents/pages/parent-portal-information>

**If you do not have access to the Parent Portal, please call the Crisafulli Main Office for placement information.**

## Staffing

**BEST WISHES TO** Mrs. Faherty, Mrs. Dyson and Mrs. Diercks on their retirements, we wish them all the best as they start their new journeys!

We are pleased to introduce to you the newest additions to the Crisafulli community:

Mrs. Mandile	Wellness Teacher
Mrs. Patenaude	Art
Mrs. Maus	Grade 5 Teacher
Ms. Roche	Grade 4 Teacher
Mrs. Earl	REACH Teaching Assistant
Mrs. Motyl	REACH Teaching Assistant
Ms. Taylor	Library Media Specialist

To view an updated staff directory, please visit our website. You will find the listing in the "About Us" drop-down menu.

## Many Thanks

**OUR CUSTODIAL STAFF** deserve a huge **THANK YOU** for their hard work over the summer to get Crisafulli ready for Opening Day. Many thanks go out to Mr. Haberman, Mr. Gerostergios, Mr. Bennett and the summer custodial crew.

## Student Biographical Information - Verification Report

Student Biographical Information – Verification Report will be sent home on Tuesday, September 4<sup>th</sup>. Please return updated form by Friday, September 14<sup>th</sup>.

## Important Notices

THE FOLLOWING will be sent home on the first day of school:

- Important Dates
- Emergency Cards
- Parent Transport Form with Vehicle Identification Cards
- Early Arrival Option Form
- School Advisory Council (SAC)
- School Calendar
- Who Ya Gonna Call Information Sheet
- WPS Elementary Electronic Handbook Record of Transmittal

## IMPORTANT INFORMATION TO KNOW

Much of the information you need to know can be found on the Westford Public Schools website: <https://www.westfordk12.us/>, and also on the Crisafulli School website: <https://www.westfordk12.us/cs>.

### Bus Passes

**BUS PASSES ARE REQUIRED FOR ALL STUDENTS RIDING THE BUS**

All students who plan to ride the bus are required to register for a bus pass. Parents must register all children who plan to ride the bus, whether they qualify for fee-based transportation or not. All registrations for bus transportation will require online registration. Please visit: <https://www.westfordk12.us/district/transportation> to determine cost and to register.

### Email Notifications

When you register your child for school, your email address does NOT automatically go into the JAC or WPS email database. Please visit: <https://www.westfordk12.us/subscribe> and sign up for any applicable schools, as well as Westford Public Schools notifications.

### Early Arrival Option

Crisafulli offers site-based early arrival care, beginning at 7:00 AM and ending at 8:15 AM. Please visit: [<https://www.westfordk12.us/district/about-wps/pages/fee-based-activities>] to register your child. You may submit the form and payment to the Crisafulli Office.

### Aftercare Options

There are a few different options for your child's after-school care. The following link shows the different options: <https://www.westfordk12.us/cs/parents/pages/after-school-activities>. Please note that all aftercare is not handled by the Crisafulli Office. Any questions should be directed to the organizations listed on the site above. Registrations are also handled through the individual organizations.

### [District Calendar](#)

You may find the school calendar here:

<https://www.westfordk12.us/district/about-wps/pages/wps-calendar>.

Please refer to the calendar for questions regarding early release and professional development days.

### [iParent Portal](#)

The iPARENT System is tightly integrated into the District's iPASS student information system including teacher rank books. iPARENT is specifically designed to provide an additional means of communication and sharing information between parents, teachers, students, and administrators.

iPARENT will allow parents real-time access to student attendance, schedules, biographical information. To create an account, please visit:

<https://www.westfordk12.us/district/parents/pages/parent-portal-information> Please note the Crisafulli Office cannot assist with iParent accounts. There is a help email address listed at the address above.

### [Inclement Weather- School Cancellations/Delays](#)

If Westford Public Schools cancels or delays school, there are multiple places to find this information. You may visit: <https://www.westfordk12.us/> and local news stations (Fox 25, CBS, NBC, etc.) or their websites. In addition, you will receive an email and a phone call the morning of from an automated system alerting you of the delay/cancellation. Please note that the number called, and email address used, will be the first number/email address listed in your child's iPass account. To change this information, please call the office to ensure the correct phone number and email address are being used.

### [WPS Elementary Handbook](#)

The elementary schools, will be using an electronic format of the WPS Elementary Handbook. Please review the information with your child/children

[https://www.westfordk12.us/sites/westfordmaps/files/uploads/elementaryschoolshandbook2018-2019\\_2.pdf](https://www.westfordk12.us/sites/westfordmaps/files/uploads/elementaryschoolshandbook2018-2019_2.pdf) Please sign and return the enclosed Westford Public Schools – Record of Transmittal by September 7th to your child's homeroom teacher.

### [Volunteer Information](#)

Volunteer CORI Form/Fingerprinting: For your convenience the office will be open during Curriculum Night so that you can fill out a CORI form. A state/government issued ID (government photo ID) is required. As a result of the national criminal background check regulation that was signed into law on January 10, 2013, Westford Public Schools will the following volunteers to complete the fingerprint obligation. CORI application deadline: December 21, 2018.

### Required Fingerprinting:

· All Overnight Field Trips chaperones, All off site field trip chaperones that could require a chaperone to be separated from staff members (example museums). This determination is @ the discretion of the building principal, Grade 5 Environmental Camp, Ski and Snowboard Clubs, all athletic coaches, assistant coaches and volunteer coaches, all onsite tutors and offsite tutors who are currently listed as available tutors on the WPS web site.

### Not Required:

- Onsite volunteers who are in the presence of staff members
- Field trip chaperones that will always be in the presence of a staff member

<https://www.westfordk12.us/district/national-criminal-background-check-fingerprinting>

## Principal Aide Substitutes

If you are interesting in being a Principal Aide Substitute, please contact Mr. Middlemiss at [smiddlemiss@westfordk12.us](mailto:smiddlemiss@westfordk12.us)

## School Lunch Program

For school lunch prices and ticket information, please refer to the Westford Public Schools website: <http://www.schoolnutritionandfitness.com/index.php?sid=0802121850414637>

## Student Absences

**IT IS IMPORTANT** for us to know if your child is going to be absent from school. Call 978.392.4483 (press 2) by 10:00 AM to leave a message.

## Arrival/Dismissal

**YOUR CHILD'S SAFETY** is our primary concern. Your cooperation and support with the following procedures are greatly appreciated:

- Students will begin to exit buses and cars at 8:15 AM when supervision is available.
- Buses will use the driveway at the front of the building for arrival and dismissal.
- All students who ride the bus must have a bus pass. Students may only ride the bus to which they are assigned. Exceptions will only be made in an emergency.
- Parents who are dropping off or picking up students each day will proceed to the back of the school and form a line.
- All car traffic will stay to the right and pass the front of the school to access the rear entrance.
- To ensure the safety of the students, it is critical that all cars remain in a single line and not pass.
- It is essential that you remain in the car at all times to ensure that the flow of traffic moves smoothly.
- Please remember that the speed limit is **15 mph**.

## School Advisory Council

**THREE PARENT VOLUNTEERS MEMBER ARE NEEDED!** The council, made up of parents, staff, and community members, acts as an advisory board to the Principal. The first meeting will be on Tuesday, October 2nd at 4 PM. If you are interested in being part of the SAC, please complete the School Advisory Council Candidate Form included in this mailing by Friday, September 7th. If more than three volunteers come forward a vote is required in order to appoint council members.

The committee provided feedback and suggestions throughout the year and while some of the members will continue into the next school year we say goodbye to the following: Kate Small: Parent Representative, Danyell DiRuggiero: Parent Representative, Viraj Thakur: Parent Representative and Buffie Diercks: Teacher Representative.

We thank these members for their commitment to the continuous growth and improvement of JAC.

**\*\*\* 2018-2019 SCHOOL ADVISORY COUNCIL INFO\*\*\***

Dear Parents and Guardians of Crisafulli School Students:

The Educational Reform Bill signed into law in July 1993 requires that ALL schools create School Advisory Councils. These councils consist of four parents, three teachers, the school principal, and a community member. Meetings are held at Crisafulli School and will be in the afternoon (4 PM) unless changed by consensus decision of the council. The PTO is required to oversee election of the parent representatives to the councils.

School Advisory Council (SAC) parents are required to attend and participate in all SAC meetings as representatives of all parents of the school. As such, you will be responsible for keeping parents informed and soliciting their input in matters of the educational needs of the students. The parent representatives are also asked to update the PTO of School Advisory Council progress at the meetings and through the Newsletter (members are not required to attend all PTO meetings).

The time requirement needed is approximately 2 hours per month with the first meeting scheduled for Tuesday, October 2nd at 4:00 PM. This fall, the Crisafulli School Advisory Council has 3 openings: (two) one-year parent positions and (one) two-year parent position. Any parent/guardian interested in running for a seat on the School Advisory Council should fill in and return the attached candidate form by September 7, 2018. You must have a child in the school for the full length of your term of office. Ballots will be sent home with students.

Send home Candidate Forms August 13<sup>th</sup> Receive Candidates Forms back by September 7<sup>th</sup>  
Ballots sent out September 11<sup>th</sup> Ballots returned by September 14<sup>th</sup> Tally ballots, post results (Candidates will be notified of results by phone)

If you would like more information, feel free to contact JAC PTO President:

Lynn Lamburn: [czechwoman@aol.com](mailto:czechwoman@aol.com)

## CRISAFULLI SCHOOL ADVISORY COUNCIL CANDIDATE FORM

NAME: \_\_\_\_\_ CHILD'S GRADE(S): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE#: \_\_\_\_\_

Remember: You must have a child in the school for the full length of your term of office. Candidate for (check only one):

\_\_\_\_\_ one-year position (two positions open) \_\_\_\_\_ two-year position (one position open)

Please print or type your answers to the following questions in the space provided. This form will be available to all voters at the schools (without your phone number or address).

**To assist voters in making an informed choice, please answer the following questions.**

Why do you wish to serve on the Crisafulli School Advisory Council?

What experience will you bring to the Crisafulli School Advisory Council? (Include any school, PTO, or work-related background or interests which would help the council.)

**Return to teacher or office on or before September 7, 2018**

**(Candidates will be notified of results by phone.)**