Westford Public Schools



Office of the Superintendent 23 Depot Street Westford, MA 01886 ph 978.692.5560 fax 978.399.2797



Date:								
-	and State of For Imber of Forme	mer School:						
Nabnas School (PK-2)	set 🗖	Rita Miller School (PK-2)		Robinson School (PK-2)		Day School (3-5)		Crisafulli School (3-5)
Abbot School (3-5)		Stony Brook School (6-8)		Blanchard Middle School (6-8)		Westford Academy (9-12)		
I give permission for the School District to transfer a complete (Name of last School District)								
 school record for my son/daughter,, grade, date of birth (mm/dd/ccyy), to Westford Public Schools. Written records should include, but are not limited to: → Cumulative file (may include standardized test results, report cards, previous enrollment documents, attendance, record of instructional interventions) → Health Records If applicable: → Special Education documents (referral, eligibility, past & current IEPs) → 504 Accommodation Plan → Discipline Records (any incidents involving suspension or criminal act) 								
Additional information may be obtained by verbal interaction between Westford Public Schools and the sending school district.								
Records from the sending district should be sent to:								
Westford Public Schools Attention: Student Records 23 Depot Street Westford, MA 01886 <u>businessoffice@westfordk12.us</u>								
Address, City Phone/Fax Nu Entering Grad □ Nabnas School (PK-2) □ Abbot School (3-5) I give permiss school record (mm/dd/ccyy limited to: → Cum atter → Heal If applicable: → Spec → 504 / → Disci Additional inf school district	and State of For imber of Forme e: set	rmer School: r School: Rita Miller School (PK-2) Stony Brook School (6-8) (Name of la (Name of la (hame) (Name of la (constructional int of instructional int ocuments (referral of instructional int ocuments involute of instructional int ocuments involute trict should be ser	stfor ized stfor ized erve bal in ht to: /estf entic 2: Wes esso	Robinson School (PK-2) Blanchard Middle School (6-8) School District) rd Public Schools. W test results, report contions) ibility, past & curren suspension or crimin nteraction between	Dool Dist , gra ritten r ards, p t IEPs) nal act) Westfo	Day School (3-5) Westford Academy (9-12) rict to transfer a de, da records should i revious enrollm	a complete ate of birth include, but hent docume	School (3-5) are not ents,

Signature of Parent/Guardian

Date