

WESTFORD PUBLIC SCHOOLS
23 DEPOT STREET
WESTFORD, MA 01886
Tel. 978-692-5560 Fax 978-392-4497

4/2008

Application for Employment

Westford Public Schools is an equal opportunity employer. We are committed to a policy of nondiscrimination in our programs, activities and employment practices. Applicants are considered for all positions without regard to race, color, religion, sex, sexual orientation, national origin, age, marital or veteran status, disability or any other legally protected status

Name: _____ Position Applying For: _____
Address: _____ Tel # _____
Email: _____ Cell # _____

ACADEMIC HISTORY:

High School: _____ Date of Graduation _____
Undergraduate: _____ Date _____ Degree _____
Post Graduate: _____ Date _____ Degree _____

PREVIOUS EMPLOYMENT:

Name: _____ From: _____ To: _____
Address: _____ Duties: _____
Supervisor's Name: _____ Reason for Leaving: _____

Name: _____ From: _____ To: _____
Address: _____ Duties: _____
Supervisor's Name: _____ Reason for Leaving: _____

Have you ever been employed by Westford Public Schools? Yes: _____ No: _____
If yes, give dates: _____ Reason for Leaving: _____

Available Start Date: _____ Available Days: _____

SPECIAL SKILLS & QUALIFICATIONS:

Briefly describe the skills that qualify you for this position. Note any details about your qualifications which should be considered.

REFERENCES:

Only include recent professional references.

<u>Name</u>	<u>Position</u>	<u>Address</u>	<u>Phone No.</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

I certify that the facts contained in my application and any additional material submitted are true and complete to the best of my knowledge. I understand that intentional falsification of statements, incomplete or misleading information on this application or additional material will result in automatic

removal of my application from further employment considerations, and, if employed, shall be grounds for immediate dismissal..

Signature:_____ Date:_____