RENTAL PROCESS P1202

## Use of School Facilities

The school facilities are established, maintained, and operated by funds largely provided by local taxes. The School Committee accepts the responsibility for making its facilities available to responsible organizations, associations, and individuals of the community under the Superintendent's regulations for activities of an educational, recreational, social, civic, philanthropic nature, and like purposes which are to be sponsored by responsible recognized persons, organizations, agencies, or institutions.

Use of the Westford Public Schools facilities are first and foremost for all school related programs, both athletic and extracurricular. After all school needs have been addressed, the Superintendent or designee will give rental priority as follows:

- 1. Westford Youth Group
- 2. Westford Adult Group
- 3. Non-Westford Youth Group
- 4. Non-Westford Adult Group

Adult supervision of children is required at all times.

If a conflict arises between a school and an organization with a signed facility use contract, the Superintendent or designee will try to find suitable accommodations elsewhere in the school system.

## Granting of Approval

The Superintendent or designee is authorized to approve and arrange for scheduling the use of school facilities by applicants satisfying the above purposes and limitations.

Right is reserved by the School Committee to revoke any such permit, without liability, should such action be deemed necessary or desirable.

Massachusetts General Law References:

M.G.L. 71:71 – Use of School Property; Purposes

Westford Public Schools Policy References:

P3403 – Lease and Rental of School Facilities

Policy Adopted: April 9, 2001

Policy Reviewed:

Policy Revised:

WESTFORD PUBLIC SCHOOLS Westford, Massachusetts 01886