A student may be dismissed from school during the school day only on the request of the parent/legal guardian. A student of legal age may request that he/she be dismissed from school. The Principal or designee must approve all requests.

Students may be dismissed at the discretion of the Principal, providing that a written, dated request, signed by a parent/legal guardian, is presented in advance. The Principal or designee may verify by telephone the request for dismissal, if the written request is not presented by the parent/legal guardian in person.

Parents/legal guardians will be made aware that students who are removed from school to participate in alternate experiences will encounter disruption in their regular educational program.

Massachusetts General Law References:

M.G.L. 76:1 – Regulation of School Attendance; Approval of Private Schools; Private School Transportation

M.G.L. 76:2 – Duties of Parents; Penalty

Policy Adopted: April 9, 2001

Policy Reviewed: Policy Revised:

WESTFORD PUBLIC SCHOOLS Westford, Massachusetts 01886