It is the philosophy of the Westford Public Schools that students respond more positively to the opportunity for success than to the threat of failure. It seeks, therefore, through objectives in its instructional program, to make achievement both recognizable and possible with the appropriate level of challenge for all students. It emphasizes achievement in its processes of evaluating student performance.

The issuance of progress reports, grades, and the scheduling of parent conferences periodically, serves to promote a process of continuous evaluation of student performance. It further serves to inform the student, his/her parent/legal guardian, and his/her counselor of his/her progress, and to provide a basis for bringing about change in student performance, if such change seems necessary.

Consistent with a policy of encouraging communication with parents/legal guardians and recognizing the important role that parents/legal guardians are expected to play in each pupil's academic program, parents/legal guardians of students in danger of failing, or who have experienced a significant change in grade achievement, will be notified as early as possible.

Marking periods will be designated in appropriate student handbooks.

Policy Adopted: April 9, 2001

Policy Reviewed: Policy Revised:

WESTFORD PUBLIC SCHOOLS Westford, Massachusetts 01886