Norman E. Day School 2018-2019 CONSEQUENCE RUBRIC

Please review this form with your son/daughter. Your signature indicates that you have reviewed this document and are aware of the consequences that will occur if the Day School Code of Conduct has not been followed. Please return the signed form to your son/daughter's teacher.

Student Name:	 Grade:
Student Signature:	
Parent Signature:	
Teacher Name:	

BEHAVIOR	FIRST	SECOND	THIRD	FOURTH
	INCIDENT	INCIDENT	INCIDENT	INCIDENT
Examples Include:	Teacher/Supervisor	Teacher/Supervisor	Teacher/Supervisor	Teacher/Supervisor
	discretion using	discretion using	discretion using	discretion using
cutting in line, running	logical	logical	logical	logical
inside school, gum	consequences	consequences	consequences	consequences
chewing, yelling, etc.				
Level One	Eat lunch in Office	1 Lunch/Recess in	2 Lunch/Recesses	After- School
	(20 minutes total)	Office (40 minutes	in Office (80	detention
Examples Include:		total)	minutes total)	(30-60 minutes
				total)
disruptive, uncooperative,				
name calling, spreading				Written
rumors, hands and/or feet contact with				Reflection/Apology
another, throwing item at				Community Service
student, not allowing				,
others to participate,				Written agreement
leaving area without				created with
permission, etc.				expectations/
				consequences
	Parent Notified	Parent Notified	Parent Notified	Parent Notified
Level Two	1 Lunch/Recess in	2 Lunch/Recesses	After-School	In-School
	Office (40 minutes	in Office (80	Detention, (30-60	Suspension (60
	total)	minutes total)	minutes total)	minutes total)
Examples Include:				
			Written	Written
obscene gestures,			Reflection/Apology	Reflection/Apology
swearing, dishonesty,			Community Comica	Community Comica
cheating, stealing, taunting, damage to			Community Service	Community Service
another's property,				Written agreement
spitting, slapping another				created with
student, biting another				expectations/
student, etc.				consequences
	Parent Notified	Parent Notified	Parent Notified	Parent notified

BEHAVIOR	FIRST	SECOND	THIRD	FOURTH
	INCIDENT	INCIDENT	INCIDENT	INCIDENT
Level Three	After- School	In-School	In-School	In-School
	Detention (one	Suspension (one	Suspension (three	Suspension (six
Examples Include:	hour total)	hour total)	hours total)	hours total)
damage to school	Written	Written	Written	Written
property, physical	Reflection/Apology	Reflection/Apology	Reflection/Apology	Reflection/Apology
altercations, bullying,	Mericetion, Apology	Thereetion, Apology	Thereetion, repology	nenection, ripology
ethnically/sexually	Community Service	Community Service	Community Service	Community Service
inappropriate comment,				
"pantsing", teasing,				Written agreement
threatening another				created with
individual, leaving school				expectations/
grounds without				consequences
permission, causing injury				
to another student,	D 1 N 1'6' 1	D 1 N 1:6: 1	D 1 N 1.0. 1	D 1 N 1101 1
skipping school, etc.	Parent Notified	Parent Notified	Parent Notified	Parent Notified
Level Four	In-School	Alternating In-	Alternating In- and	Consequences
	Suspension	School and Out-of-	Out-of School	outlined in written
Examples Include:	(six hours total)	School Suspension	Suspension (six	agreement
		(six hours in, six	hours out, six	
threat to the school		hours out)	hours in, six hours	
community, striking a			out)	
teacher/adult, etc.				
			Written agreement	
			created with	
			expectations/	
			consequences	
	Parent Notified	Parent Notified	Parent Notified	Parent Notified
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Possession of a dangerous weapon or a controlled substance could lead to school expulsion per WPS policy 5318. Bus Incident Reports- consequences outlined in Westford Public Schools Student Handbook.

Explanation of Consequences

- A) <u>Logical consequences</u>: Teachers choose a response to misbehavior that allows them to set clear limits and students to fix and learn from their mistakes while maintaining their dignity (Responsive Classroom).
- B) **<u>Eat lunch in Office</u>**: Student loses the privilege of eating lunch in the cafeteria with peers. A member of the office staff supervises lunch.
- C) <u>Recess in Office</u>: Student loses the privilege of participating in recess with his or her peers. A member of the office staff supervises recess.
- D) <u>Written Reflection/Apology</u>: Student explains how the Code of Conduct was violated and what he or she could do to make sure the problem doesn't happen again.
- E) <u>After-school detention</u>: Student remains after school for a specified time. Student will not have the opportunity to complete homework. Guardians provide transportation.
- F) <u>In-school suspension</u>: Student is denied participation in all classroom-based activities (including academic, specialist, enrichment, field trip, grade 5 Environmental Camp). An administrator or designee supervises student.
- G) <u>Written agreement</u>: A contract is written that clearly outlines expectations, responsibilities and consequences. Copies are given to student, teacher and parents.
- H) **Community service**: Student participates in community service such as trash pick up, collecting recycle bins, and washing tables in the cafeteria, etc. A staff member will supervise student at all times.