



BEHAVIOR	FIRST INCIDENT	SECOND INCIDENT	THIRD INCIDENT	FOURTH INCIDENT
<p><b>Level Three</b></p> <p>Examples Include:</p> <p><i>damage to school property, physical altercations, bullying, ethnically/sexually inappropriate comment, "pantsing", teasing, threatening another individual, leaving school grounds without permission, causing injury to another student, skipping school, etc.</i></p>	<p>After- School Detention (one hour total)</p> <p>Written Reflection/Apology</p> <p>Community Service</p> <p>Parent Notified</p>	<p>In-School Suspension (one hour total)</p> <p>Written Reflection/Apology</p> <p>Community Service</p> <p>Parent Notified</p>	<p>In-School Suspension (three hours total)</p> <p>Written Reflection/Apology</p> <p>Community Service</p> <p>Parent Notified</p>	<p>In-School Suspension (six hours total)</p> <p>Written Reflection/Apology</p> <p>Community Service</p> <p>Written agreement created with expectations/ consequences</p> <p>Parent Notified</p>
<p><b>Level Four</b></p> <p>Examples Include:</p> <p><i>threat to the school community, striking a teacher/adult, etc.</i></p>	<p>In-School Suspension (six hours total)</p> <p>Parent Notified</p>	<p>Alternating In-School and Out-of-School Suspension (six hours in, six hours out)</p> <p>Parent Notified</p>	<p>Alternating In- and Out-of School Suspension (six hours out, six hours in, six hours out)</p> <p>Written agreement created with expectations/ consequences</p> <p>Parent Notified</p>	<p>Consequences outlined in written agreement</p> <p>Parent Notified</p>

Possession of a dangerous weapon or a controlled substance could lead to school expulsion per WPS policy 5318. Bus Incident Reports- consequences outlined in Westford Public Schools Student Handbook.

#### **Explanation of Consequences**

- A) **Logical consequences:** Teachers choose a response to misbehavior that allows them to set clear limits and students to fix and learn from their mistakes while maintaining their dignity (Responsive Classroom).
- B) **Eat lunch in Office:** Student loses the privilege of eating lunch in the cafeteria with peers. A member of the office staff supervises lunch.
- C) **Recess in Office:** Student loses the privilege of participating in recess with his or her peers. A member of the office staff supervises recess.
- D) **Written Reflection/Apology:** Student explains how the Code of Conduct was violated and what he or she could do to make sure the problem doesn't happen again.
- E) **After-school detention:** Student remains after school for a specified time. Student will not have the opportunity to complete homework. Guardians provide transportation.
- F) **In-school suspension:** Student is denied participation in all classroom-based activities (including academic, specialist, enrichment, field trip, grade 5 Environmental Camp). An administrator or designee supervises student.
- G) **Written agreement:** A contract is written that clearly outlines expectations, responsibilities and consequences. Copies are given to student, teacher and parents.
- H) **Community service:** Student participates in community service such as trash pick up, collecting recycle bins, and washing tables in the cafeteria, etc. A staff member will supervise student at all times.