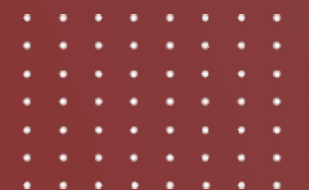



# UPDATED Superintendent's FY23 Budget Proposal to School Committee

~~1/10/22~~ 1/31/22



- 
- ✓ **UPDATED Info 1-31-22**
    - New FY23 Budget Timeline
    - New Budget Overview
    - New Additional Adjustments
  - ✓ **Enrollment**
  - ✓ **Adjustments from FY22**
  - ✓ **Budget Development**
  - ✓ **Main Expense Categories**
    - Salaries
    - Operations/Facilities
    - Spec. Ed. Out of District Tuition
    - Transportation



# Presentation Outline



NEW

# Budget Timeline



January						Febru			
M	T	W	T	F	S	S	M	T	W
					1			1	2
3	4	5	6	7	8	6	7	8	9
10	11	12	13	14	15	13	14	15	16
17	18	19	20	21	22	20	21	22	23
24	25	26	27	28	29	27	28		
31									
April						May			
M	T	W	T	F	S	S	M	T	W
				1	2				
4	5	6	7	8	9	1	2	3	4
11	12	13	14	15	16	8	9	10	11
						15	16	17	18



**Jan. 31**

School Committee Budget ~~Vote (tentative)~~ Updated Presentation

**Feb. 8**

Town Manager Budget Presentation to Select Board

**Feb. 14**

School Committee Budget Deliberation

**Feb. 28**

School Committee Budget Vote

**Mar. 10**

Meeting w/School Committee, Finance Committee & Select Board

**Mar. 14**

School Committee's Public Budget Hearing

**June 11**

Annual Town Meeting

# NEW Budget Overview



# UPDATED 1-31-22

## Budget Request Overview

	FY22	FY23
Budget Request	\$62,988,379	$\$64,187,590 - \$225,898$ $= \$63,961,692$ (1.55% over FY22 budget request)
Town Allocation	$\$62,236,868$ (1.63% over FY21 Town Allocation)	$\$63,481,604 + \$480,088$ $= \$63,961,692$ (2.77% over FY22 Town Allocation)
Difference	\$751,511	\$0

# ADDITIONAL Adjustments to close gap

Service	Savings	Rationale/Impact
Reduce 2 CO Admin positions and absorb into 1 new Director	\$89,900	Reduce both HR Coordinator and Director of Digital Learning. Reassign HR department to the office of the Assistant Superintendent. New Director of Curriculum and Instruction will absorb Digital Learning responsibilities.
Reduction in hours for Principal Aides	\$52,500	Reduce gr. 3-5 by one hour and reduce K-2 by half hour
Reduce 4 (of the 15) elementary Reading Interventionists	\$83,498	Restructure MTSS model to centralize resources
<b>Total</b>	<b>\$225,898</b>	

# Budget Overview

(the following slides are  
all from the original  
presentation on 1-10-22)





# Budget Request Overview

\*This is an original slide from the 1/10/22 request and does not reflect 1/31/22 revisions - see slide 6

	FY22	FY23
<b>Budget Request</b>	\$62,988,379	\$64,187,590 (1.9% over FY22 budget request)
<b>Town Allocation</b>	\$62,236,868 (1.63% over FY21 Town Allocation)	\$63,481,604 (2.0% over FY22 Town Allocation)
<b>Difference</b>	\$751,511	\$705,986

# Enrollment



	20.8	22	22	21	22	22	22
	19.4	19	18	18	18	19	19
	19.9						
ABBOT							
	19.8	17	17	15	17	16	16
	19.5	18	17	18	17	18	18
	21.7	18	18	18	16	17	18
	20.3						
STONY BROOK							



# Projected Enrollment FY23 PK-5

[illegible]

# Projected Enrollment FY23 6-12

School	Grade-Level	21-22 Actual (10/1/21)	Sections	Avg Class Size	School	Grade-Level	22-23 Roll-Over	Sections	Avg Class Size	FTE Change
FY22 GRADES 6-8					FY23 GRADES 6-8					
Blanchard	Gr. 6	178	8	22.25	Blanchard	Gr. 6	170	8	21.25	
	Gr. 7	185	8	23.125		Gr. 7	178	8	22.25	
	Gr. 8	170	8	21.25		Gr. 8	185	8	23.125	
Stony Brook	Gr. 6	228	10	22.8	Stony Brook	Gr. 6	162	8	20.25	-2
	Gr. 7	210	10	21		Gr. 7	228	10	22.8	
	Gr. 8	195	10	19.5		Gr. 8	210	10	21	
									Net Change	-2

School	Grade-Level	21-22 Actual (10/1/21)	School	Grade-Level	22-23 Roll-Over
WA	Gr. 9	368	WA	Gr. 9	360
	Gr. 10	381		Gr. 10	368
	Gr. 11	424		Gr. 11	381
	Gr. 12	385		Gr. 12	424
	<b>TOTAL</b>	<b>1558</b>		<b>TOTAL</b>	<b>1533</b>

# Adjustments from FY22 Reflected in FY23



# Previously in FY22 - Reduction in FY23

Service	Cost	Rationale/Impact
4.0 FTE @ WA	\$252,000	Based on enrollment. Will increase some class sizes in honors and AP level courses and could reduce sections for some electives.
2.0 FTE @ Elem	\$126,000	Based on enrollment. Will continue to maintain 22:1 (avg) student teacher ratio.
2.0 FTE @ Middle School	\$126,000	Based on enrollment. Will continue to maintain 25:1 (avg) student teacher ratio in on-team classes (math, science, SS, ELA).
MCAS Aides Stipends	\$13,000	With online MCAS testing, there is less of a need for this position.
<b>Total</b>	<b>\$517,000</b>	

# Adjustments from FY22 - New Requests

Service	Cost	Rationale/Impact
Increase Substitute Pay	\$35,531	Increase daily rate from \$80 to \$90.
1.0 Human Resource Personnel	\$70,539	<p>An outside audit along with an internal analysis identified the need for an additional 1.0 position in the Human Resource office.</p> <p>A temporary position was funded this year (FY22) using ESSER II grant.</p>
<b>Total</b>	<b>\$106,070</b>	



# Budget Development





# Updated Review from 12/20

## FY23 Progress Discussion

- July 2021- FY 21 closeout includes \$863,128 surplus which is returned to the Town. The surplus is due to the use of COVID relief funds.
- Oct 2021- Deadline for proposal submissions for ESSER III funds. We begin developing FDK budget timeline which does not impact FY23.
- Nov 2021- Initial analysis of FY23 budget development indicated an increase of 3.6% over FY22 town allocation, which has been reduced to the current 3.13%
  - FY22 approved budget was \$889,091 (\$751,511 + \$137,580 *Student Opportunity Act*) over the Town's initial allocation (\$62,099,287)
    - $\$62,099,287 + \$137,580 + \$751,511 = \text{FY22 actual request}$
    - \$596,511 of FY22 request was supported with one time funds which is now impacting FY23

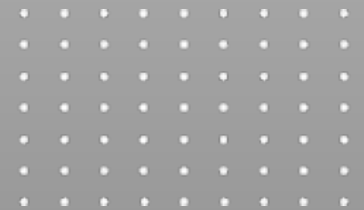
# Updated Review from 12/20

## FY23 Progress Discussion

- One time use funds planned to close FY22 difference
  - ESSER II \$271,511
  - Bus Contract Yr 3 Savings \$162,719
  - Special Education PD \$13,695
  - School Choice \$148,586
  - Total \$596,511
  
- Recurring funds planned to close FY22 difference
  - SOA \$137,580
  - CC STEM \$60,000
  - Shared Field Supervisor \$40,000
  - Bus Fees \$55,000
  - Total \$292,580

# Development Process

- Line by line deep dive into the budget comparing to actual and historical spending
- Evaluated all of our enrollment numbers district wide
- Held monthly meetings with the SC Finance Subcommittee
- Shared initial FY23 numbers with Town Manager (12/13/21)



# Major Revenue Categories

- Town Allocation
- Circuit Breaker
- Grants
- Miscellaneous Revenue



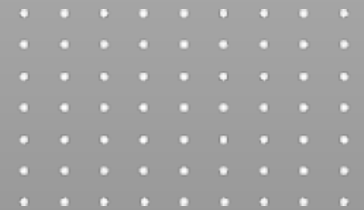
# Revenue Categories

Circuit Breaker Revenue - Represents partial reimbursement by the state of prior year's Special Education expenses. FY23 amount of \$2,084,797 to be used for out of district tuition.

Grants - Federal and State. Grant 240 is the district's largest recurring grant, and is restricted for use for Special Education. FY23 budgeted amount of \$820,000 to be used for out of district tuition.

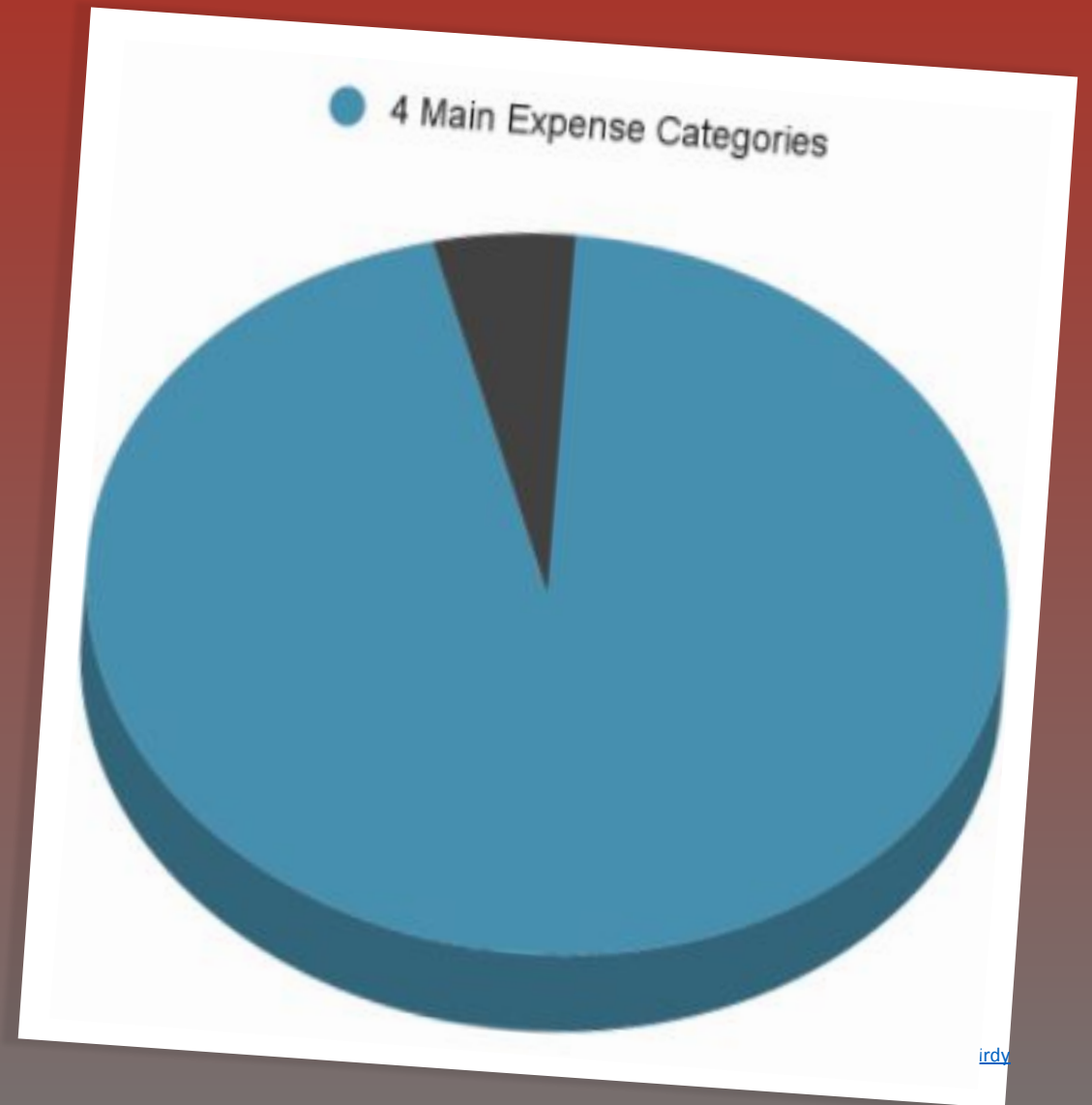
Miscellaneous Revenue - Monies received for activities/services. Miscellaneous revenue projected for use in the FY23 budget include:

- School Choice - \$312,585
- Athletics/Activities/Music Fees - \$345,181
- Bus/Parking Fees - \$672,500
- PK/Full Day K/Early Arrival Fees - \$811,380
- Town cost sharing (staff) - \$89,026



# Main Expense Categories

- Salaries
- Operations/Facilities
- Special Education Out of District
- Transportation



# FY23 Contractual Salary Expense Breakdown

Overwhelmingly the largest portion of the budget.

BUILDINGS AND GROUNDS STAFF (MAINTENANCE AND CUSTODIAL STAFF)	\$2,190,292
--	-------------

OTHER (DISTRICT AND BUILDING ADMIN, LPNS, CERTIFIED OT ASSISTANTS, SPEECH THERAPISTS, IT DEPT, DATA MANAGER, ATHLETIC DIRECTOR, ATHLETIC TRAINER, WA MEDIA TECH)	\$5,059,768
--	-------------

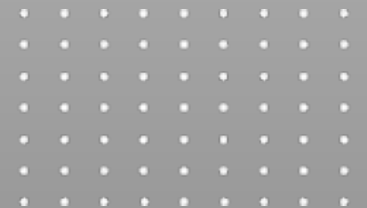
SECRETARIAL STAFF	\$1,162,408
-------------------	-------------

SUPPORT EDUCATIONAL STAFF (TEACHER AIDES, MATH AND READING INTERVENTIONISTS, ACADEMIC COACHES)	\$3,947,999
---	-------------

TEACHING STAFF (TEACHING STAFF, NURSES, GUIDANCE COUNSELORS, LIBRARIANS)	\$40,452,612
---	--------------

<b>GRAND TOTAL</b>	<b>\$52,813,079</b>
--------------------	---------------------

Ten of the district's eleven Collective Bargaining Agreements expire June, 2022.



# Operations/Facilities

Includes but not limited to the following:

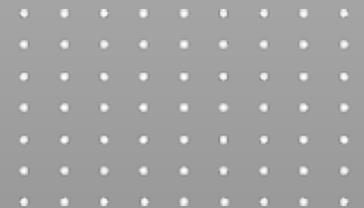
- Custodial services
- Maintenance services
- Utility costs
- Upkeep of grounds

In addition to the district's 9 schools, responsibilities include Central Office, the Treatment plants at Abbot, Stony Brook, Blanchard and Westford Academy, and the Beacon Street Maintenance facility.

Current budgeting levels do not support Preventative Maintenance (PM). Future budgets will be crafted with the goal of increased allocations allowing for a more proactive approach.

## BUDGETED TOTAL OPERATIONS/FACILITIES COSTS:

- FY22 Original Budget Amount      \$4,670,143
- FY23 Budget Amount                      \$4,779,937





# Special Education Out of District Tuitions

Out of District Tuition Costs supported by:

- General Fund
- Circuit Breaker (prior year revenue)
- Grant 240 (IDEA)

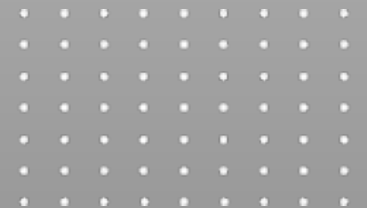
Types of Out of District Placements include:

- Private Day Schools (FY23 Projection 26 students)
- Private Residential Placements (FY23 Projection 10 students)
- Programs at other Public Schools
- Member Collaborative - Valley Collaborative (FY23 Projection 13 students)
- Non-member collaboratives (FY23 projection 3 students)

Current FY23 projection total - 52 students

Total Out of District Tuition Costs:

- |                                |             |
|--------------------------------|-------------|
| • FY22 ORIGINAL BUDGET AMOUNT: | \$5,070,000 |
| ○ General Fund                 | \$2,229,221 |
| ○ Circuit Breaker              | \$2,020,779 |
| ○ Grant 240 (IDEA)             | \$ 820,000  |
| • FY23 BUDGET AMOUNT:          | \$5,317,916 |
| ○ General Fund                 | \$2,413,119 |
| ○ Circuit Breaker              | \$2,084,797 |
| ○ Grant 240 (IDEA)             | \$ 820,000  |



# Transportation Costs

Comprised of:

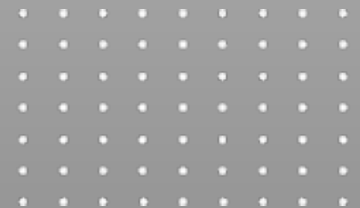
- General Education Transportation through Dee Transport
- Special Education out of district transportation through school staff on vans leased by the district
- Special Education out of district transportation through separate contracted service through Dee Transport

Out of District contracted transportation for FY22 had a budget of \$500,000. The current projected expenditure in this line is \$790,525. This higher level of expense is anticipated to continue into FY23.

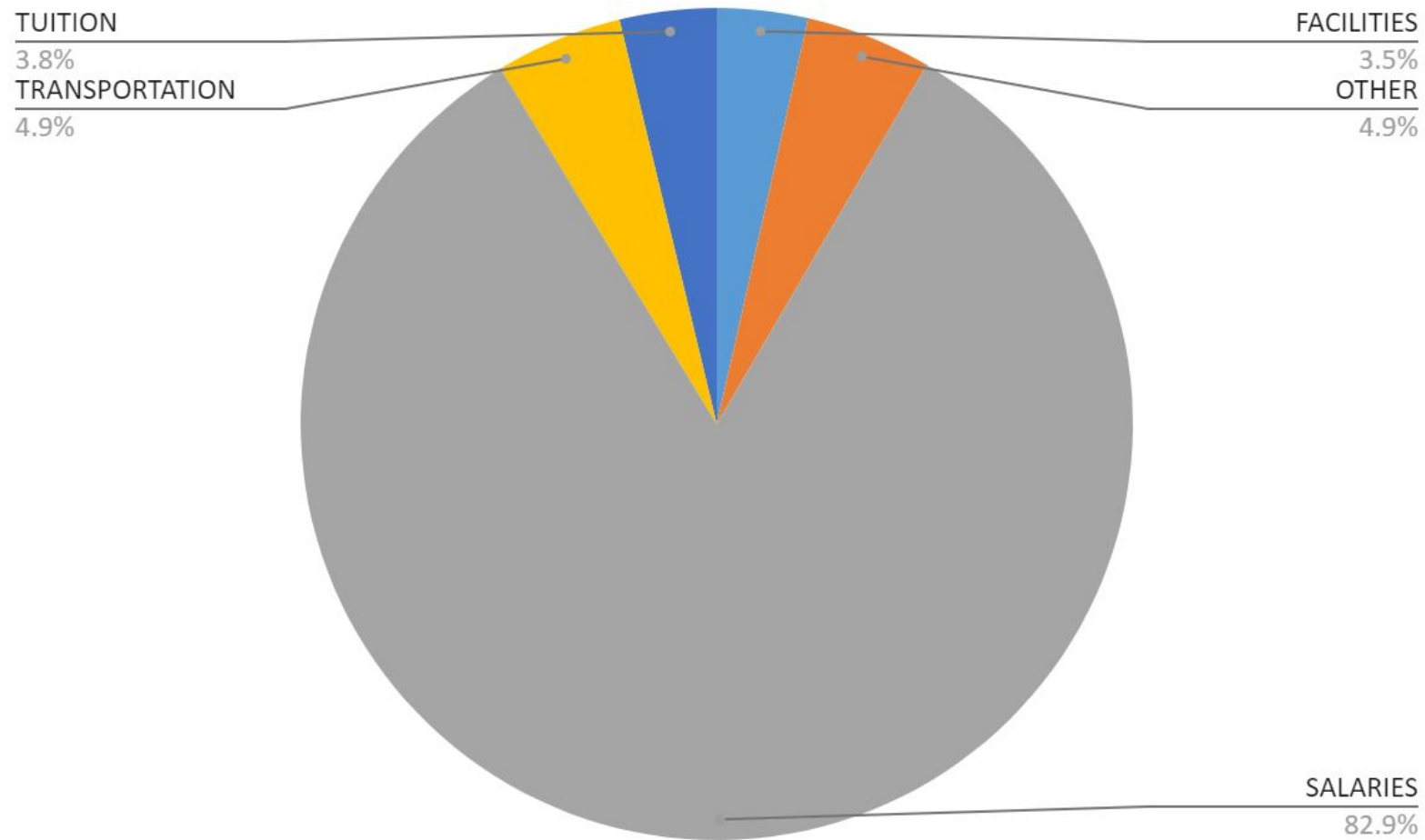
Also of note is that the district's General Education Transportation contract is eligible for rebid for FY23.

## BUDGETED TOTAL TRANSPORTATION COSTS:

- FY22 Original Budget Amount      \$3,378,215
- FY23 Budget Amount                      \$3,680,904



# FY23 Budget Summary



# Budget Request Overview

\*This is an original slide from the 1/10/22 request and does not reflect 1/31/22 revisions - see slide 6

	FY22	FY23
<b>Budget Request</b>	\$62,988,379	\$64,187,590 (1.9% over FY22 budget request)
<b>Town Allocation</b>	\$62,236,868 (1.63% over FY21 Town Allocation)	\$63,481,604 (2.0% over FY22 Town Allocation)
<b>Difference</b>	\$751,511	\$705,986