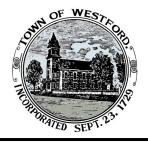
Westford Public Schools



23 Depot Street Westford, MA 01886 phone 978.692.5560 fax 978.399.4497

TRANSFER OF RECORDS

Date:				
Name of Former School: Address, City and State of Fo Phone/Fax Number of Form Entering Grade:				
	Nabnasset School (K-2)	Rita Miller School (K-2)	Robinson School (K-2)	Day School (3-5)
Crisafulli School (3-5)	Abbot School (3-5)	Stony Brook School (6-8)	Blanchard Middle School (6-8)	Westford Academy (9-12)
I give permission for theSchool District to transfer a complete				
school record for my son/daughter,, grade, grade, date of birth (mm/dd/yyyy), to Westford Public Schools. Written records should include, but are not limited to:				
 → Cumulative file (may include standardized test results, report cards, previous enrollment documents, attendance, record of instructional interventions) → Health Records 				
If applicable: → Special Education of → 504 Accommodation → Discipline Records				
Additional information may be obtained by verbal interaction between Westford Public Schools and the sending school district.				

Records from the sending district should be sent to:

Westford Public Schools Attention: Student Records 23 Depot Street Westford, MA 01886 businessoffice@westfordk12.us Fax: 978-392-4497

SHAPING THE FUTURE ONE CHILD AT A TIME