

***Colonel John Robinson School
Improvement Plan
2021-2022***



Kevin LaCoste, Principal | Scott Middlemiss, Assistant Principal

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Robinson School Profile

The Colonel John Robinson Elementary School is one of three PK-2 schools in the town of Westford. At Robinson, we strive to promote excellence and to assist students in reaching their fullest potential. In order for this to happen, we know that we must provide students with a safe environment in which to learn. From the moment students and their parents/guardians walk through the doors of our school, it is important to us that they feel welcome and part of a community. We accomplish this goal by teaching and practicing our core values of Safety, Perseverance, Inclusion, Respect, Integrity, and Teamwork (SPIRIT). Students at Robinson demonstrate these core values each day through their words and actions.

As a staff, we are committed to our continued growth as educators. The open concept structure of our building provides us with a unique opportunity to collaborate regularly, and, as such, build in our capacity as a staff. Teachers often bring classes together when introducing a new skill or concept so that students also have a greater chance for collaboration. Staff members at Robinson work diligently to implement research-based best practices, and continually seek ways to build upon their already strong skill set. This is accomplished through school and district based professional development, as well as participation in professional learning communities.

Students who attend the Robinson School are exposed to a variety of learning opportunities. Our staff members believe in the importance of educating the whole child. To that end, students receive direct and explicit lessons in character education. These skills are also practiced and reinforced throughout our school building, and throughout the school day. Each grade level participates in “compassion projects” that support our greater community, such as fundraisers and food/can drives. These experiences emphasize the value of caring for each other. Learning at Robinson includes activities that are applicable to the real world, whenever possible. To better prepare our students for 21st century careers, we know that we must develop, cultivate, and support our students’ ability to think critically, to communicate effectively, to create bravely, and to collaborate productively.

Robinson School Data

(as of 10/20/2021)

	Class #1	Class #2	Class #3	Class #4	Class #5	Student Enrollment	Average Student to Teacher Ratio
Preschool	14	15	N/A	N/A	N/A	29	15:1
Kindergarten	20	20	20	20	20	100	20:1
Grade 1	21	21	21	20	21	104	21:1
Grade 2	20	20	19	19	20	98	19:1
Total Student Enrollment	331						

Robinson School
School Improvement Plan 2021-2022

School Advisory Council Members:

- | | | |
|---------------------|---------------------|------------------|
| 1) Kevin LaCoste | Principal/Co-chair | Signature: _____ |
| 2) Karen Henry | Teacher (2021-2023) | Signature: _____ |
| 3) Patricia Eastman | Teacher (2021-2022) | Signature: _____ |
| 4) Julie Renaud | Teacher (2021-2023) | Signature: _____ |
| 5) Amy Burnell | Parent (2021-2023) | Signature: _____ |
| 6) Jennifer Zahine | Parent (2021-2023) | Signature: _____ |
| 7) Megha Mohan | Parent (2021-2022) | Signature: _____ |
| 8) | Community Member | Signature: _____ |

School Improvement Plan Purpose

School Improvement Plans, as described by the legislation, are created to contain some or all of the following elements:

1. An assessment of:
 - a. The impact of class size on student performance
 - b. Student-to-teacher ratios
 - c. Ratios of students to other supportive adult resources
2. A scheduled plan for reducing class size, if deemed necessary
3. Professional development for the school's staff and allocation of any professional development funds in the school budget
4. Enhance of parental involvement in the life of the school
5. School safety and discipline
6. Establishment of a school environment characterized by tolerance and respect for all groups
7. Extra-curricular activities
8. Means for meeting, within the regular education programs at the school, the diverse learning needs of as many children as possible, including children with special needs currently assigned to separate programs
9. Any further subjects the principal, in consultation with the school council, shall consider appropriate

Goal 1: Social Emotional Learning - All PK- grade 2 students and staff will continue to build their social emotional competencies needed to be successful members of the school community and beyond.

Strategy	Timeline	Responsible Parties	Resources Required	Success Measures
Expanded adjustment counseling services	2021-2022	Principal/AP Adjustment Counselors		<ul style="list-style-type: none"> ● Increase in students reached, types of support, frequency and duration of services offered to our students. ● Classroom focused lessons addressing coping skills reaching all students. ● Completed school adjustment counselor referral form ● Implement School wide language connected to the Zones of Regulation.
Continue Gr. 2 to Gr. 3 Transition Activities (in-person/remotely) <ul style="list-style-type: none"> ● Guidance/Teacher Collaboration ● Gr. 2/Gr. 3 Teacher Collaboration ● Move-Up Day ELEM 	2021-2022	Principal/AP Gr. 2 and Gr. 3 Teachers		<ul style="list-style-type: none"> ● Department collaboration to prepare for placement. ● Information to be shared between Rob and JAC staff to provide best placement for students moving to grade 3. Creation of well-balanced classrooms to meet the needs of all learners. ● Provide students with a visit (virtual or in-person) to JAC as an orientation to Grade 3 school/classrooms, visit with administration and student panel discussion.
Fostering Collaboration and Building Classroom Community	2021-2022	School Adjustment Counselors, OT, Teachers and Administrators		<ul style="list-style-type: none"> ● Maintain Classroom Sensory toolboxes/calm corner ● Utilize read alouds to maximize on teachable moments (exploring SEL themes) ● Partnering older and younger students ● Promotion of school wide events such as Compassion Projects, Start with Hello Week, etc.
Panorama Playbook	2021-2022	Teachers		<ul style="list-style-type: none"> ● Analyze the panorama data ● Implement panorama lessons/activities ● K-2 Classroom teachers complete survey for their students and utilize the data to address the social/emotional needs

Goal 2: Diversity, Equity and Inclusion - Create a collaborative and inclusive culture that values diversity, equity and inclusive practices.

Strategy	Timeline	Responsible Parties	Resources Required	Success Measures
District wide Professional Development	2021-2022	All Staff	District focused PD Book: 5 practices for Equity Focused School Leadership	<ul style="list-style-type: none"> Facilitated staff training on identity, equity and inclusion Leadership team completion of the book: 5 Practices for Equity Focused School Leadership
Participate in District wide DEI Committee facilitated by Superintendent Chew Continue and expand DEI Discussion Group	2021-2022 2021-2022	Principal, Staff representative Principal, Interested Staff Members		<ul style="list-style-type: none"> Teacher representative attend district meetings Updates & resources shared with staff during faculty or curriculum meetings Focused time on “Building a sense of community for students and staff” Utilize Panorama survey data to build lessons. Successful completion of discussion group sessions.
Build a DEI Literature Book Library and implement lessons to support DEI	2021-2022	Principal Assistant Principal Staff	Literature Books addressing diversity, equity and inclusion	<ul style="list-style-type: none"> Library created with multiple titles and themes with a check-in/check-out system for staff to utilize within learning spaces.

Goal 3: Teaching and Learning: To implement assessment practices that informs instruction and impacts student achievement for all students

Strategy	Timeline	Responsible Parties	Resources Required	Success Measures
iReady Diagnostic Math Assessment, Next Steps Listening Comprehension Assessment and Reading Conference, RAN (rapid automatized naming)	2021-2022	Curriculum Coordinators, Teachers, Admin		<ul style="list-style-type: none"> • iReady & Next Steps Training for all teachers in grades K-2 • Regular data meetings to inform Tier 1 instruction
Implementation of Heggerty (phonemic awareness program)	2021-2022	Teachers, Admin, Literacy Specialists, Curriculum Coordinators		<ul style="list-style-type: none"> • Heggerty training for all teachers grades K-2 • Coaching model to support implementation by Literacy Specialists • Success measures showing progress
Tier 1 targeted support (collaboration between literacy specialists and teachers)	2021-2022	Teachers, Literacy Specialists, Curriculum Coordinators & Admin		<ul style="list-style-type: none"> • Evidence of teachers implementing tools and strategies provided by curriculum coordinators and literacy specialists • Success measures including data, increase in strategies and procedures
Continue to implement Lexia, Raz Kids, Dreambox,	2021-2022	Teachers, Admin, Curriculum Coordinators	Lexia, Raz Kids, Dreambox subscriptions	<ul style="list-style-type: none"> • Data reports and improved reading achievement