

AP TEST REGISTRATION 2021

GOOGLE CLASSROOM JOIN CODE: **j5gurue**

2020-21 EXAMS:

Given the unique nature of the 2020-21 school year, students may elect whether or not they wish to participate in the exam in May 2021. Factors such as reduced face time in class, reduced number of school days prior to the test, financial considerations, and the overall emotional well-being of our students were taken into account.

For students who wish to take the exam:

Please follow the instructions below.

For students who are unsure at this time:

We recommend that they register in accordance with deadlines below. They will have the option to drop the exam and receive a full refund provided that they notify the AP coordinators of that decision prior to the end of the first semester. Exams cannot be added past the registration deadline of October 30, 2020.

For students who do not wish to register for the exam:

Please complete only Steps 2 and 3 of the instructions below. Your classroom code(s) can be obtained from your AP teacher(s).

DEADLINES

TR Registration Deadlines:

- Regular Registration begins September 16, 2020
- Regular Registration ends October 9, 2020 at 11:59 PM
- Late Registration (\$5 late fee) begins October 10, 2020
- Registration ENDS October 30, 2020 at 11:59PM. NO EXCEPTIONS.

CollegeBoard/My AP Classroom Deadlines:

- Students must be connected to their AP Classroom(s) no later than 10/30/20.

STEP 1

REGISTER/PAY ON TOTAL REGISTRATION:

All AP Exam registrations and payments will be completed online via Total Registration. To access the site, go to: www.TotalRegistration.net/AP/222335

If you registered for an exam last year, you will not need to create a new account. Simply log in with last year's information.

STEP 2

REGISTER ON MYAP AT COLLEGE BOARD:

After registering for the exam on TR, students will receive a confirmation that includes a code for each exam(s) for which they have registered. AP Teachers will also have access to these codes. **THE CODES ARE SPECIFIC TO YOUR TEACHER AND THE PARTICULAR BLOCK YOU ARE IN.** Students will need to use this code to sign up for the College Board's AP online classrooms for each class they are taking. Please see the attached instruction sheet for more information. **Students must indicate whether or not they plan to take the exam on MyAP Classroom for each course they take.**

STEP 3

Join the AP Google Classroom with the code listed at the top of this document.

COST:

The 2020 exam fees are \$100 per exam. No exams will be ordered without payment - students can pay online using a credit/debit card or can mail a check to Total Registration. Payments are non-refundable after the end of first semester. Students who qualify for Free/Reduced Lunch may receive a fee reduction for the exam - please check the appropriate box during registration.

CANCELLING AN EXAM/REQUESTING A REFUND:

After November 13, 2020, any student who wishes to request a cancellation or refund must email the AP Coordinators and their teacher(s) to make a formal request. In person requests can not be processed. No refunds can be processed after the end of first semester. No exams can be added after October 30, 2020.

AP STUDENTS

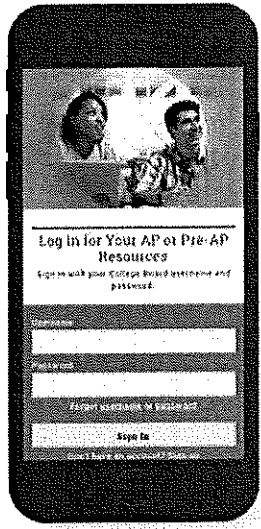
Joining Your AP Class Section

Use a phone, tablet, or computer to join your AP® courses online, so you can get feedback on your progress and register for AP Exams.

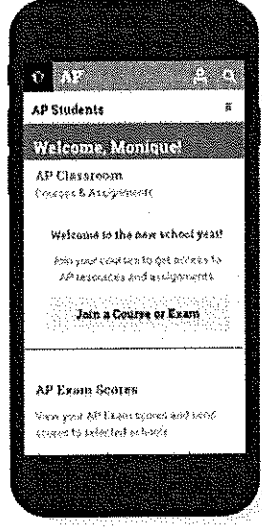
Write your join codes here:

Course _____ Course _____ Course _____ Course _____

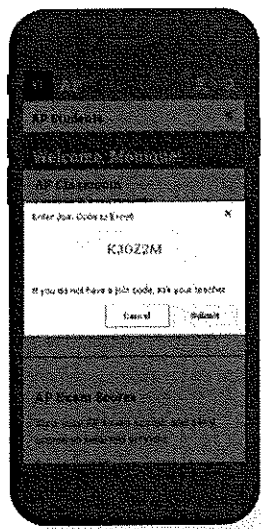
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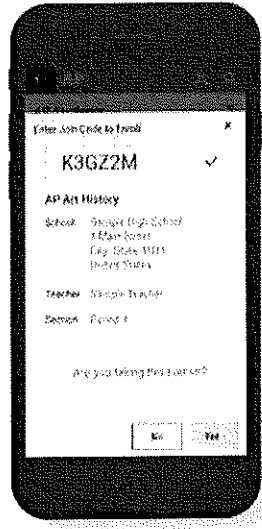
1 SIGN IN
 Sign in to myap.collegeboard.org using your College Board student account login. This is the same login you use to access your AP scores, PSAT/NMSQT® scores, or register for the SAT®. If you don't have a student account, click the Sign up link.



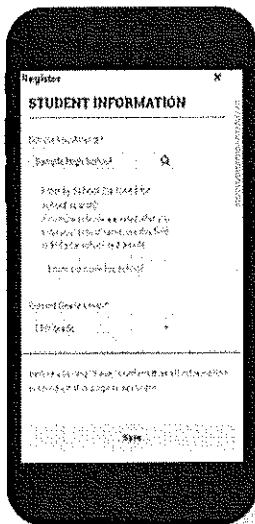
2 JOIN A COURSE
 Click the **Join a Course or Exam** button. Before you do this, make sure you have the join code from your teacher. You'll need it to join a class section.



3 SUBMIT YOUR JOIN CODE
 Enter the join code your teacher gave you and click **Submit**.

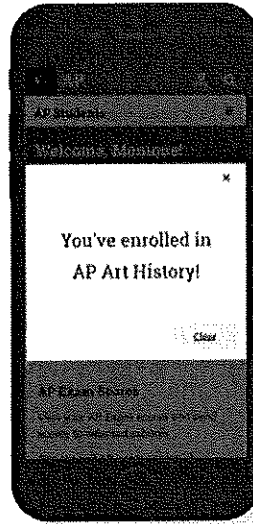


4 VERIFY COURSE INFORMATION
 Make sure the information that comes up is for the course you're taking. If it is, click **Yes**.



5 FILL OUT REGISTRATION INFORMATION

The first time you enroll in an AP course in My AP, you'll need to fill out some registration information. It's important to provide accurate information. You only have to do this once.



6 CONGRATULATIONS!

You're enrolled in your AP course.

College Board Account Tips

You need a College Board account to join your AP class section, receive AP assignments from your teacher, and register for AP Exams. If you don't already have an account, please sign up at collegeboard.org/register. Your parents shouldn't create an account for you. Keep your account information in a safe place only you can access.

DO YOU ALREADY HAVE AN ACCOUNT?

All College Board programs are connected through one account, so if you created one for AP, PSAT/NMSQT, SAT, or College Board Opportunity Scholarships, you're all set. You'll just need your username and password to sign in.

IF YOU HAVE TROUBLE SIGNING IN TO YOUR ACCOUNT

- If you can't remember your username or password, follow the "Forgot username or password?" links at myap.collegeboard.org to reset them.
- If a family member set up your account, ask them for the login information. You may want them to sit with you while you sign in.
- If you can't remember the answers to your security questions, see if a family member has them.

If you followed all the steps to get your username or password and still can't access your account, you'll be able to create an AP 2019-20 interim account.