

## Elementary iParent Registration and Login

iParent is a web-based student information system where you can access your child's progress reports.

1. To access iParent, you must register for a username and password. You can register by going to our district home page – [www.westfordk12.us](http://www.westfordk12.us) and clicking on iParent – Parent Portal on the left side of the home page screen.

### Shortcuts

[iParent - Parent Portal](#)

[School Committee](#)

[Superintendent](#)

[Budget](#)

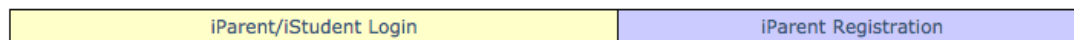
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2. **IF YOU DO NOT HAVE AN ACCOUNT:** In the next window, click on iParent Registration  
**Parent Portal Information**



**You will need the student IDs for your children.** Enter all the information, including your email address for all your children. Click Submit. If your information is in order, you will be approved within 48 hours.

3. IF YOU HAVE AN ACCOUNT, BUT CANNOT REMEMBER YOUR USERNAME OR PASSWORD – please email [iparent@westfordk12.us](mailto:iparent@westfordk12.us). This is an automated email that will go to the administration of iParent.

4. Once you have access to iParent, you can obtain your child's report card by clicking on the iParent link and choosing My Documents (to download the document) or iParent Competency Report. The report card grades will be available Nov 21 after 4 PM.

5. If you have more than one child in the Westford Public Schools, when you click on the child's name in Biographical, there will be a small drop down arrow that will allow you to toggle back and forth between the children.

6. If you have questions, please contact [iparent@westfordk12.us](mailto:iparent@westfordk12.us).