Masters +30 Column Change Checklist
Paperwork needed for each course taken: Approved course form, grade received and proof of payment

Name:		**Position/School:**	**Date of Hire:**	
Semester/Year Course Taken	**College/University**	**Name of Course**	**Credits Received**	**Approved Paperwork attached?**
Date Masters Degree was conferred:			**Total credits achieved:**	

Employee's Signature:_____**Date:**_____

Asst. Superintendent's Signature:_____**Date:**_____