

**MEMORANDUM OF AGREEMENT
BETWEEN THE
WESTFORD EDUCATION ASSOCIATION
AND
THE WESTFORD SCHOOL COMMITTEE**

Whereas, the parties are parties to collective bargaining agreements ("CBAs") that set forth the terms and conditions of employment for all employees in Units A, B, C, E and G of the Westford Education Association. The terms of those applicable CBAs remain in effect, except as specifically modified by the terms, protocols, and procedures set forth herein. This MOA constitutes the result of bargaining the changes to working conditions as provided for by Massachusetts General Law Chapter 150e for the Elementary Library Media Specialists (LMS), the WPS and its Agents, and the Westford Education Association.

The agreement pertains only to the 2020-2021 school year under the hybrid model of teaching and learning. This MOA is not to be considered precedent setting. This MOA will be revisited, should the circumstances change. Circumstances would include if WPS goes fully remote or returns to school on a full-time basis.

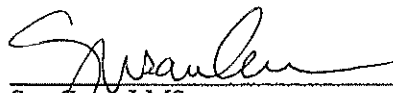
The following duties may be conducted by elementary level LMS:

- Find, develop and maintain resources appropriate to the curriculum that enhances teaching & learning
- Communicate and assist teachers & students with age-appropriate instructional tools and electronic resources and their ethical usage
- Create library/research or SPIRIT lessons that reinforce grade-level content standards and character development
- Model teaching and support library assistant with library/research or SPIRIT lessons
- Monitor and help oversee the library-teaching assistant at each respective school
- Act as a support for technology and be the contact person for the Clever software and associated apps
- Oversee the library spaces and resources across the three respective schools. This may include circulation of library books and materials to hybrid and remote students as well as teaching staff. Collaborate with classroom teachers as a partner to assist with classes to promote the learning of inquiry, research, critical thinking and self-assessment



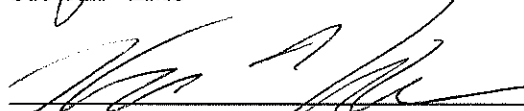
Westford Education Association

12-10-2020
Date



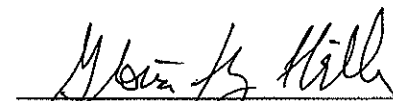
Sue Carr - LMS

12-16-2020
Date



Kira McGann - LMS

12-11-2020
Date



Westford Public Schools

12/22/2020
Date