

PUBLIC COMPLAINTS ABOUT SCHOOL PERSONNEL

P1504

Complaints about school personnel will be investigated fully and fairly. Prior to any complaint being investigated, the complainant must submit his/her complaint in writing to the appropriate responsible individual. Anonymous complaints will be disregarded.

Whenever a complaint is made directly to the School Committee as a whole or to a Committee Member as an individual, it will be referred to the Superintendent for study and possible solution.

The Superintendent will develop, for approval by the School Committee, regulations that assure prompt and fair attention to complaints against school personnel. The procedures will require that an employee who is the object of a complaint be informed in a timely manner and be afforded the opportunity to present the facts as he/she sees them.

If it appears necessary, the employee involved may request a formal hearing by the School Committee. Statutory restrictions on executive sessions will be observed.

Massachusetts General Law References:

M.G.L. 39:23A – Definitions

M.G.L. 39:23B – Open Meetings; Notices; Records; Enforcement

M.G.L. 71:42 – Dismissal or Demotion of Employees by Principal and Superintendent; Review and Arbitration of Dismissal

Westford Public Schools Policy References:

P7109 – New Member Orientation

Policy Adopted: April 9, 2001

Policy Reviewed:

Policy Revised:

WESTFORD PUBLIC SCHOOLS

Westford, Massachusetts 01886