

## ADMINISTRATIVE OPERATIONS

P2302

The Superintendent shall be guided by the knowledge that the School Committee values the open exchange of ideas outside the established framework of direct responsibility as desirable in the schools of the system. The free and open flow of ideas and assistance among personnel at every level is to be encouraged.

The Superintendent and designees shall have specific responsibility for overseeing the pattern and sequence of educational experience provided for students through grade 12.

With due consideration for general guidelines, each school shall be encouraged and shall be free to work out the educational program most appropriate for the students attending that school.

The flow of responsibility shall be from schools through teachers, Principals/Directors, and the Superintendent to the School Committee.

Staff members shall be told to whom they are responsible, to whom they can go for information and guidance, and to whom they might appeal in cases of disagreement.

Lines of responsibility and authority should not restrict in any way the cooperative, sensible working together of all people on all professional levels in order to develop the best possible school program. The established lines of authority represent direction of authority and responsibility in the implementation of policy.

Westford Public Schools Policy References:  
P7109 – New Member Orientation

Policy Adopted: April 9, 2001  
Policy Reviewed:  
Policy Revised:

WESTFORD PUBLIC SCHOOLS  
Westford, Massachusetts 01886