

LEASE AND RENTAL OF SCHOOL FACILITIES

P3403

The lease or rental of facilities will be processed by formal lease (contract) procedures. This includes the use of Westford Public Schools facilities by others, as well as, the use of outside facilities by the Westford Public Schools.

The School Committee shall respond to all lease or rental contract matters not covered by existing policy and for any full-time occupancy leases.

The School Committee shall approve a schedule of fees associated with the use of school facilities.

The Superintendent or designee shall be responsible for any part-time rentals and leases and for the administration of all rentals and leases.

Massachusetts General Law References:

M.G.L. 71:71 – Use of School Property; Purposes

Westford Public Schools Policy References:

P1201 – Use of Facilities

P1202 – Rental Process

Policy Adopted: April 9, 2001

Policy Reviewed:

Policy Revised:

WESTFORD PUBLIC SCHOOLS

Westford, Massachusetts 01886