

EMPLOYMENT OUTSIDE OF SCHOOL

P4114

Every employee must obtain annual approval of the Superintendent for outside employment that might involve a conflict of interest or is of such duration that it would conflict with the employee's normal responsibilities as defined by applicable conditions of employment. If there is any doubt in regard to potential conflict, it is the responsibility of the employee to obtain clarification from the Superintendent prior to engaging in outside employment activities. Outside employment is defined here to include, but not be limited to, performance of services by an employee for another person and/or organization, or providing services as a self-employed person.

This policy shall not apply to employee activities during scheduled vacation periods, provided that such activity does not result in a conflict of interest.

Policy Adopted: April 9, 2001
Policy Reviewed:
Policy Revised:

WESTFORD PUBLIC SCHOOLS
Westford, Massachusetts 01886