

DISMISSAL OF STUDENT BY SCHOOL PERSONNEL

P5110

In the event a student should be sent home during the school day due to illness, he/she must be accompanied by a parent/legal guardian, or a designated person. The parent/legal guardian or designated person shall be contacted to give approval for a student to transport him/herself home in his/her own authorized vehicle. A student of legal age may transport him/herself home.

In the event a child is to be sent home for disciplinary reasons, the parent/legal guardian must be contacted and informed of the reasons why the child is being dismissed. A parent/legal guardian, or a person specifically designated by the parent/legal guardian, must accompany the child home. He/she must be kept in school until the end of the session if a parent/legal guardian cannot be reached.

Students shall not be sent on errands, during school hours, outside the school building and/or beyond school grounds for any reason.

Requests to call children from classrooms during the school day may be honored at the discretion of the Principal or designee when he/she is satisfied that the circumstances warrant such an interruption.

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Policy Reviewed:
Policy Revised:

WESTFORD PUBLIC SCHOOLS
Westford, Massachusetts 01886