

BOMB THREATS

P5511

If a school receives a bomb scare, the Principal should notify the Superintendent or designee immediately. Bomb scare procedures will then be followed in accordance with the memorandum published by the State Fire Marshal's office. The Superintendent will notify the Fire and Police Departments and the school will be evacuated for search. Re-entry of students will be allowed when authorized by the Superintendent or highest-ranking school official after consultation with the police and fire officials. On inclement days, arrangements may be made between Principals to have students evacuated from one building to another.

In cases where the Superintendent may not be available and/or subject to contact, the Principal should notify the Superintendent's office that a bomb scare was received and then follow procedures as outlined above.

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