

## **DISSEMINATION OF POLICIES**

**P7304**

The Superintendent or designee is directed to establish and maintain an orderly plan for making policies of the School Committee known to staff members, students, and others in the school community who are affected by them.

The Superintendent shall arrange to disseminate to staff members all new policies that affect them and their work and shall ensure their understanding of new or revised policies as they are adopted.

The Superintendent or designee will assist the School Committee by maintaining the Westford Public Schools website and ensuring that current versions of all School Committee policies are available and easily accessible to the school community and the general public on that website.

Massachusetts General Law References:

M.G.L. 71:37H – Publication of School Committee Rules and Regulations Relative to the Conduct of Teachers and Students

Massachusetts Association of School Committee References:

BGE

Policy Adopted: April 9, 2001  
Policy Revised: March 26, 2018

**WESTFORD PUBLIC SCHOOLS**  
Westford, Massachusetts