

APPROVAL OF HANDBOOKS

P7306

In order that pertinent School Committee policies and important regulations and procedures may be known by all staff members and students affected by them, the Principal is granted authority to issue staff and student handbooks as found necessary and desirable.

It is essential that the contents of all handbooks conform to School Committee policies. It is also important that all handbooks bearing the name of the School District or of one of its schools be of a quality that reflects credit on the School Department. The School Committee expects all handbooks to be approved by the Superintendent and/or School Committee prior to publication by the school and/or the Superintendent.

School Committee approval will be necessary for any handbooks that pertain to required standards of conduct for employees or students so that their contents may be accorded the status of School Committee-approved policy. The Superintendent will use his/her judgment as to whether other specific handbooks need School Committee approval; however, all handbooks published will be made available to the School Committee for informational purposes.

Massachusetts General Law References:

M.G.L. 71:37H – Publication of School Committee Rules and Regulations
Relative to the Conduct of Teachers and Students

Westford Public Schools Policy References:

P5302 – Student Handbooks

Policy Adopted: April 9, 2001

Policy Reviewed:

Policy Revised:

WESTFORD PUBLIC SCHOOLS

Westford, Massachusetts 01886