

**2023/2024**  
**LLOYD G. BLANCHARD**  
**MIDDLE SCHOOL**  
**School Improvement Plan**



Timothy Hislop, Principal  
Patricia Demins, Assistant Principal

**Lloyd G. Blanchard Middle School  
School Improvement Plan 2023/2024**

School Advisory Council Members:

- |                    |                    |                  |
|--------------------|--------------------|------------------|
| 1) Timothy Hislop  | Principal/Co-chair | Signature: _____ |
| 2) Lynn Lamburn    | Parent/Co-chair    | Signature: _____ |
| 3) David Lundgren  | Parent             | Signature: _____ |
| 4) Jennifer Lawton | Teacher            | Signature: _____ |
| 5) Beenu Gupta     | Teacher            | Signature: _____ |
| 6) Sandra Habe     | Community Rep.     | Signature: _____ |

## **School Improvement Plan Purpose**

School Improvement Plans, as described by the legislation, are created to contain some or all of the following elements:

1. An assessment of:
  - The impact of class size on student performance
  - Student-to-teacher ratios
  - Ratios of students to other supportive adult resources
2. A scheduled plan for reducing class size, if deemed necessary
3. Professional development for the school's staff and allocation of any professional development funds in the school budget
4. Enhance of parental involvement in the life of the school
5. School safety and discipline
6. Establishment of a school environment characterized by tolerance and respect for all groups
7. Extra-curricular activities
8. Means for meeting, within the regular education programs at the school, the diverse learning needs of as many children as possible, including children with special needs currently assigned to separate programs
9. Any further subjects the principal, in consultation with the school council, shall consider appropriate

## Mission and Core Values

*Lloyd G. Blanchard Middle School, in partnership with the community, provides a safe educational environment where the whole child is empowered to achieve academic and personal excellence through a team approach.*



*Westford Public Schools values the development of curious life-long learners who are responsible, empathetic members of the community, demonstrating innovation through a wide variety of opportunities within inclusive, joyful learning environments that embrace variability and honor their diversity.*

*We believe in preparing our students for active, positive participation as both local and global citizens by developing and fostering creativity, communication, collaboration, and critical thinking.*

## **Mission of Blanchard School Advisory Council**

The mission of the Blanchard School Advisory Council is to assist the principal in identifying the educational needs of our students, reviewing the school's annual budget, and formulating and monitoring the School Improvement Plan.

The council meetings are held on the following dates:

October 17, 2022

December 12, 2022

January 23, 2023

February 13, 2023

March 13, 2023

April 10, 2023

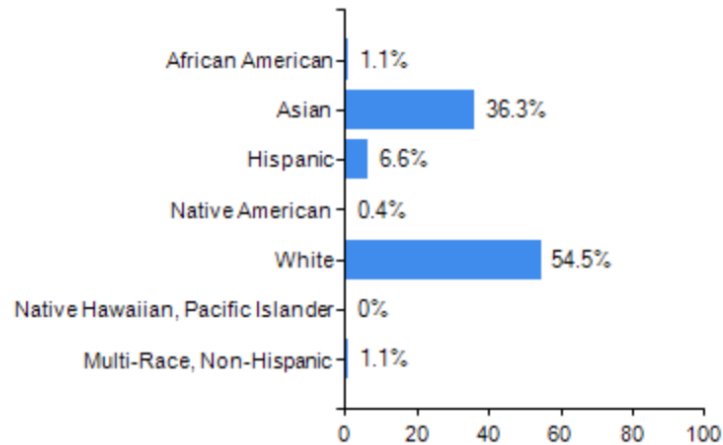
May 8, 2023

June TBD, 2023

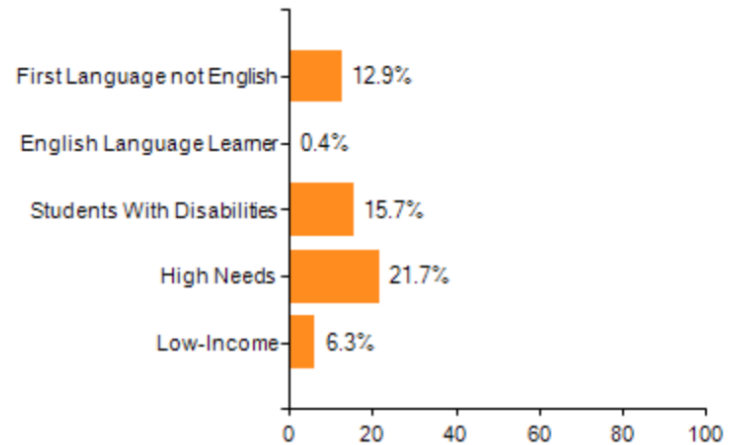
## 2022/2023 Enrollment

Grade	Enrollment	Average Class Size
6	179	22.4
7	185	23.1
8	180	22.5
<b>Total</b>	544	
<b>Student/Teacher Ratio (20/21)</b>	10.9:1	

### Student Race and Ethnicity





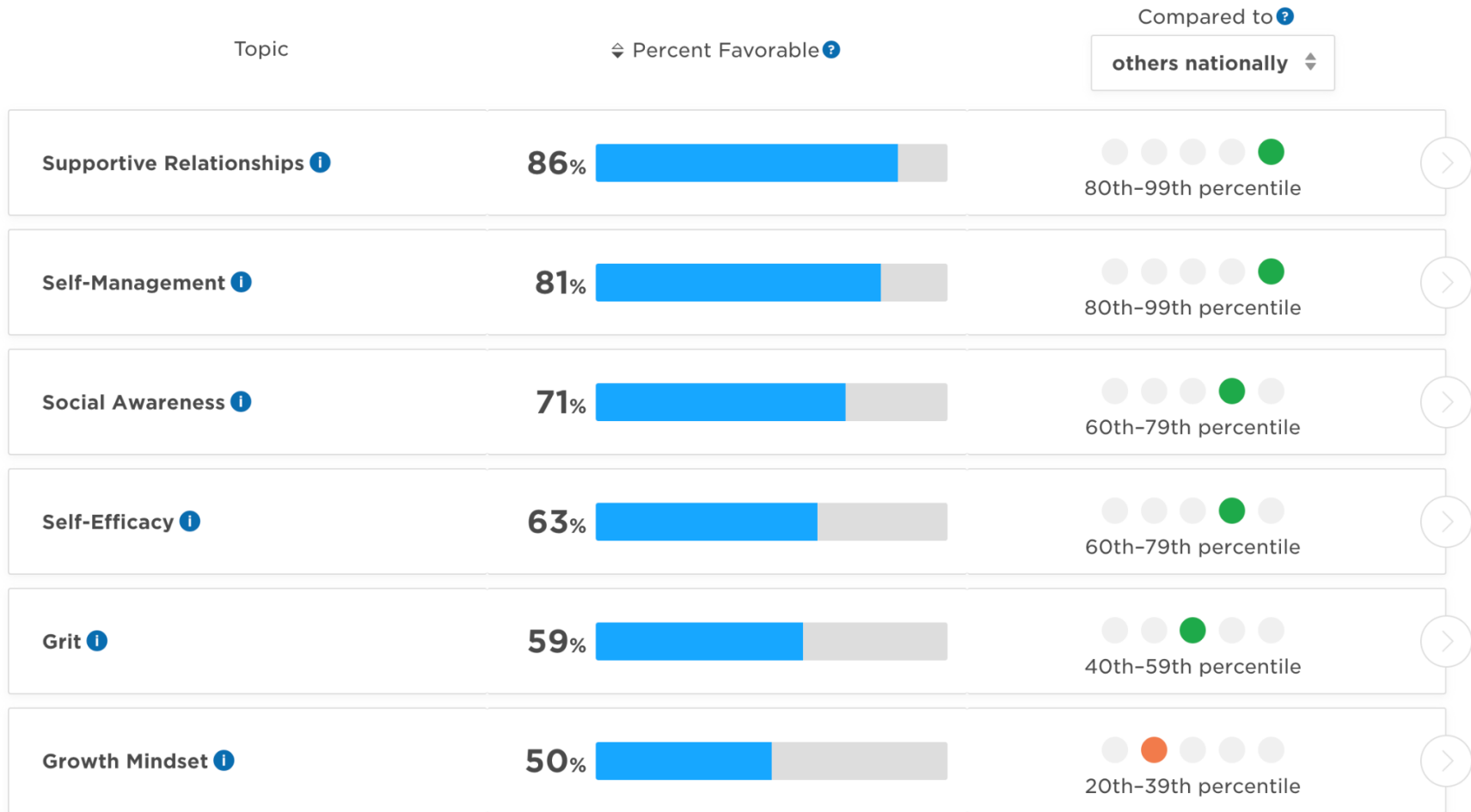
### Selected Populations



Panorama Data - Fall 2022

492 responses | [show breakdown](#)

 Save as PDF 



**Goal 1: Equitable Student Outcomes** – Members of the Blanchard and Stony Brook learning communities will collaborate to increase alignment of WPS middle school programming and practices while allowing each school to maintain their unique identity.

Strategy	Timeline	Responsible Parties	Resources Required	Success Measures
Hold administrative meetings to enhance collaboration and consistency between the middle schools.	2023–2024	Principals Assistant Principals	Meeting time	<ul style="list-style-type: none"> <li>● Principals will hold at least two meetings per month</li> <li>● Shared resources provided to students, staff, and families (i.e. ADL lessons, schedules, timelines, Neurodiversity week activities)</li> <li>● Recommendations for revisions to building-based programming and practices in areas such as:               <ul style="list-style-type: none"> <li>○ Interventions</li> <li>○ Integrated Arts courses</li> <li>○ Building schedules</li> <li>○ School/family events</li> </ul> </li> </ul>
Provide opportunities for collaboration between Blanchard and Stony Brook communities.	2023–2024	Principals Assistant Principals School Advisory Councils PTO Students	SAC meeting(s) PTO Student transportation	<ul style="list-style-type: none"> <li>● SB and BMS School Advisory Councils will hold at least one joint meeting in FY24</li> <li>● Shared SAC agendas and resources</li> <li>● Increased alignment of Blanchard and Stony Brook School Improvement Plans</li> <li>● Combined school events (i.e. WA field trip, PTO end of year celebration, SB vs. BMS faculty-student competitions)</li> <li>● Expanded extracurricular opportunities and community resources available to students and families</li> <li>● Continued trainings and collaboration between SB &amp; BMS ADL groups</li> </ul>
Collectively evaluate our means for providing families of students in grades 6-8 with feedback for student growth.	2023–2024	Principals Faculty/Staff	PowerSchool Meeting time	<ul style="list-style-type: none"> <li>● Recommendations for revisions to means of communicating performance to families such as progress reports, report cards, parent conferences, etc.</li> </ul>



<p>Collaborate with Stony Brook School, John A. Crisafulli School, Norman E. Day School and Westford Academy to enhance the student transition from elementary to middle school and middle to high school.</p>	<p>2023–2024</p>	<p>Principal Assistant Principal School Counselors Faculty/Staff</p>	<p>Student transportation Substitute coverage</p>	<ul style="list-style-type: none"> <li>● Westford Academy ninth grade visit held in February 2024</li> <li>● Fifth grade Middle School Visit held June 2024</li> <li>● Enhancements to Fall 2023 Student Orientation schedule, activities, resources</li> <li>● Elementary/middle school counselor meetings held in spring FY24</li> <li>● Transition information shared with families via website, email, in-person presentation</li> <li>● Feedback/survey of transition activities</li> <li>● Collection of placement data and creation of balanced sixth grade classrooms to meet the needs of all learners</li> </ul>
--	------------------	--	---	--

SIP Element/s Addressed (1-9) - 5, 8

SDIP Element/s Addressed - 1, 1.3, 2, 2.1, 2.3, 3.2, 3.4

**Goal 2: Sense of Belonging** – Members of the Blanchard learning community will promote a safe school environment where students and staff embrace diversity, feel a strong sense of belonging, and have an equitable opportunity to thrive.

Strategy	Timeline	Responsible Parties	Resources Required	Success Measures
Continue to analyze available data to identify strengths and areas of need relative to Diversity, Equity, Inclusion, & Belonging.	2023–2024	Principal Assistant Principal Faculty/Staff	Panorama PD time Faculty meeting time Common planning time	<ul style="list-style-type: none"> <li>Administration of Panorama surveys</li> <li>Areas of need identified and incorporated into faculty meetings, professional learning, staff collaboration time</li> <li>PD participation and feedback</li> <li>Updates and resources pertaining to DEIB regularly shared with staff, families, and students via faculty meetings, email, SAC, Advisory, and newsletter</li> </ul>
Continued professional learning in the areas of Diversity, Equity, Inclusion, and Belonging as well as learner-centered approaches to engage all students. (Universal Design for Learning, Performance-Based Assessment)	2023–2024	Principal Assistant Principal Curriculum Coordinators Faculty/Staff	PD time Faculty meeting time Common planning time Department meeting time	<ul style="list-style-type: none"> <li>Incorporation of <i>Equity by Design</i> administrator training into staff collaboration time, faculty meetings</li> <li>Faculty and staff PD participation and feedback</li> <li>Common understanding and vocabulary (UDL, PBA, DEIB)</li> <li>Observations of UDL and culturally responsive practices embedded in classroom instruction</li> </ul>
Support community-building activities that celebrate student diversity, voice, and choice.	2023–2024	Principal Advisors Faculty/Staff Students	Anti-Defamation League (ADL) <i>A World of Difference</i> (AWOD) training, resources, leaders, advisors  Faculty meeting time Substitute coverage	<ul style="list-style-type: none"> <li>Student/staff participation in extracurricular groups (AWOD, PRIDE, BIPOC, Student Council, etc)</li> <li>AWOD Advisors identified and trained for FY24</li> <li>Implement at least 3 common advisory lessons in grade 6 for FY24</li> <li>Community-building events, assemblies, spirit days throughout the year</li> <li>Continued participation in Neurodiversity Week</li> </ul>
Continue to enhance curriculum content and instructional materials to be inclusive of diverse cultures and perspectives.	2023–2024	Administration Curriculum Coordinators Faculty/ Staff	Department meetings Instructional Supplies & Text budget Library Media Center budget	<ul style="list-style-type: none"> <li>Curricular adoptions/revisions</li> <li>Diverse authors and texts added to classroom and library collections</li> <li>Observations of classroom instruction</li> </ul>

Celebrate student growth and achievement, leadership and service to the community.	2023–2024	Administration Faculty/Staff		<ul style="list-style-type: none"> <li>● Community assemblies, announcements, newsletters recognize student contributions</li> <li>● Provide opportunities for student performances (ensembles, theatre) during the school day.</li> <li>● Continue to implement activities that support Blanchard’s core values R.O.C.K.S. (Respect, Opportunity, Cooperation, Kindness, Service) and WPS core values S.P.I.R.I.T (Safety, Perseverance, Inclusion, Respect, Integrity, Teamwork)</li> <li>● Continue to recognize diverse examples of student success with programs such as Blanchard <i>Honored Citizens</i>, Eighth Grade Completion Ceremony.</li> <li>● Hold at least 3 grade level assemblies per year</li> <li>● Expanded community service opportunities and resources for students</li> </ul>
Provide opportunities for students and staff to explore our local Climate Roadmap and participate in district sustainability initiatives.	2023–2024	Administration Faculty/Staff	Meeting time	<ul style="list-style-type: none"> <li>● Familiarize staff and students with Climate Roadmap</li> <li>● Age-appropriate activities are identified, developed, and shared with students in grades 6, 7 &amp; 8.</li> </ul>

SIP Element/s Addressed (1-9) - 1, 3, 4, 5, 6, 7, 8

SDIP Element/s Addressed - 1, 1.2, 1.3

**Goal 3: Social, Emotional & Academic Engagement** – Members of the Blanchard learning community will continue to integrate academic, behavioral, and social-emotional supports and interventions to enhance student engagement and outcomes.

Strategy	Timeline	Responsible Parties	Resources Required	Success Measures
Continue to analyze student data to identify strengths and areas of need relative to mental health, social emotional learning and wellbeing.	2023–2024	Principal Assistant Principal School Counselors Faculty/Staff	Panorama SOS ( <i>Signs of Suicide</i> ) Faculty meeting time Dept. meeting time Common planning time	<ul style="list-style-type: none"> <li>Administration of Panorama surveys</li> <li>Areas of need are identified and incorporated into PD/faculty meetings, staff collaboration times</li> <li>Panorama data utilized to inform staff student learning and professional practice goals</li> <li>Incorporate panorama data into IST process</li> </ul>
Identify social-emotional and academic interventions and supports to minimize academic and or social emotional “pressure valves” that negatively impact performance.	2023–2024	Principal Assistant Principal School Counselors Faculty/Staff	Panorama Faculty meeting time School newsletters	<ul style="list-style-type: none"> <li>Additions/modifications to school-level practices/schedules/events to support students’ social-emotional wellness</li> <li>Recommendations for SEL interventions and supports and revisions to practices and procedures</li> <li>Resources shared with faculty and staff</li> <li>Resources shared with students and families via school presentations (ie. Advisory, Open House, Parent Orientation), Blanchard School News, BMS Counseling Dept. Newsletter</li> </ul>
Expand access to Blanchard’s Student Center.	2023–2024	Administration School Counselors Student Center Staff	General Supplies budget	<ul style="list-style-type: none"> <li>Student Center staff is trained for FY24</li> <li>Collaboration between administration, counseling, student support staff to review and revise procedures for referral, monitoring, data collection, progress monitoring, and communication</li> <li>Student Center logs, attendance data</li> </ul>
Reconvene the 21-22 <i>Blanchard Time and Learning Committee</i> to continually evaluate effectiveness of the building schedule in meeting diverse student needs.	2023–2024	Principal Assistant Principal Faculty/Staff	Meeting time Substitute coverage	<ul style="list-style-type: none"> <li>Meeting agendas and minutes</li> <li>Committee provides recommendations for schedule revisions</li> <li>Presentation to faculty</li> <li>Student and/or staff feedback/survey</li> </ul>

SIP Element/s Addressed (1-9) - 1, 3, 4, 5, 6, 7, 8

SDIP Element/s Addressed - 1.2, 1.3, 3.1