

Westford Public Schools

Early Arrival Option – Grades K-5 2019-2020

For a fee of **\$250** per child, per year, a K-5 student may be dropped off at the Elementary Schools before school between the following times:

Grades K-2 (Nab, Miller, Robinson)	7:00 AM – 8:30 AM
Grade 3-5 (Abbot, Day, Crisafulli)	7:00 AM – 8:00 AM

This is a morning arrangement only. All students will be dismissed in the afternoon at the normal dismissal time.

There is no early drop-off on school delay or snow days.

Students will be supervised in the cafeteria from the time they are dropped off until the start of the school day. There will be no early drop-off for students who are not enrolled in the program.

Please note, you must also complete a **parent transportation form** at your child’s school beginning the second week of August to receive the transportation ID card for your windshield. If your child has a bus pass and will be using bus transportation, you will not need the parent transport form.

If your child needs an after-school program, the **Westford Partnership for Children (WPC)** is a school-based enrichment program run by the Recreation Dept. in collaboration with the School Dept. For more information, call (978) 692-5532 or visit www.westfordrec.com.

Your cancelled check will serve as your receipt for the payment of your fee. **The following information does not, nor is intended to, represent tax advice:**

Westford Public Schools – Early Arrival Option Program
Westford, MA 01886
Tax ID: 04-6001357

Registration Form – Early Arrival Option (EAO)

Student Name	School	Grade	Teacher	#Days/Week

Parent/Guardian Name(s):

Address:

Phone: (Cell) (H) (W)

Email:

Number of children: x \$250 = **Total due**

Signature

Date

Please make check payable to **Westford Public Schools (EAO)**. Return registration form with payment to your School Office. You can also pay online at www.myschoolbucks.com (same log-in as for School Lunch payments).