



STONY BROOK SCHOOL

9 FARMER WAY • WESTFORD, MA 01886 • 978-692-2708

Ms. Allison Hammer
Principal

Mr. Richard F. McElhinney, Jr.
Assistant Principal

School Advisory Council 2022-2023

The Stony Brook School Advisory Council collaborates respectfully and efficiently while developing and assessing goals towards a common objective in a fun environment that fosters listening and sharing, and encourages feedback.

Date of Meeting: April 10, 2023

Time: 2:10-3:10

Location: Remote Google Meet <https://meet.google.com/prq-kubk-cfr>

Council Members :

Principal	Allison Hammer	Present
Faculty	Michele Dulczewski	Present
Faculty	Mary Larkin	Present
Faculty	Helene Orvoen	Absent
Faculty	Mindy Schnare	Present
Parent	Seema Pusalkar	Present
Parent	Ramya Soman	Present
Parent	Karen Wiczynski	Present
Parent	Tom Hinkle	Absent
Community Rep	Jean Forrester	Present

Agenda:

1. Approve minutes from [March, 2023](#) SAC meeting
2. Review [draft of School Improvement Plan](#) prior to presentation to School Committee

Discussion:

- Discuss draft of School Improvement Plan
 - Will be shared with School Committee after vacation
 - Data at beginning comes from DESE, Panorama from Fall 2022, will be repeated in Spring 2023
 - Some of the wording can be a bit confusing
 - Hoping for an increase in the growth mindset results in spring
 - Review of Goal 1, more collaboration and alignment between two schools
 - Want similar experiences for students entering ninth grade
 - Ex of shared resources -- How to choose WL for sixth going to seventh graders, selecting band/orchestra/chorus for incoming sixth graders

- Review of Goal 2, Safe school, Diversity/Equity/Inclusion/Belonging
 - How can we ensure that students feel safe in their environment amongst the rest of the school outside of clubs?
 - Check in with club advisors in general to make sure all kids are feeling safe and comfortable, outside of the club hours, know where to go if they are not feeling comfortable.
 - Any anti-bullying training or discussions? For students who may need it?
 - Ensure all teachers are trained and prepared/comfortable with dealing with it.
 - Lessons to go along with Panorama survey, admin will have a lot more control over the professional development of the adults so maybe use some time for this.
 - Address microaggressions. Sometimes students have fallout outside the classroom from discussions of this in classrooms.
 - Been a goal for many years, not seeming to make progress in certain areas (name pronunciation, for example).
 - UDL training, will it continue? We are in the beginning stages as a district.
 - Calendar changes, referencing events within Stony Brook, like dates of Panthermonium games, what is a best time for those to be held.
 - Goal 4 has been incorporated into this goal as the final bullet point, Climate Roadmap within the school
- Review of Goal 3, Social, Emotional, and Academic Engagement
 - Exploratory -- Previous years, every teacher had an activity that they offered to the students and kids signed up and did that for a set time, mixed grades.
 - Look schedule and see what needs have to be met and how we can do that

Decisions:

- ➔ Vote to approve March 2023 minutes, approved unanimously
- ➔ Meeting adjourned at 3:10 PM