

Westford Academy
School Rubric: Accessing Information

	Exceptional (4)	Proficient (3)	Approaching (2)	Well Below (1 or 0)	SCORE
Retrieval of Sources	Accurately employs various methods to retrieve, seek, and obtain data	Employs methods of data retrieval in a sufficient manner	Employs methods of data retrieval in a limited manner	Employs weak, if any, methods of data retrieval	
Electronic and Print Sources	Accurately identifies various, relevant print and/or technological resources	Identifies general print sources and/or technological resources	Identifies basic print sources and/or technological resources in a limited manner	Identifies weak/incorrect print sources and/or technological resources	
Credibility	Effectively evaluates information's reliability based on qualifications of the author, date of publication, and author's purpose/intent	Evaluates information's reliability in a general manner	Evaluates information in a limited manner	Pays no regard to reliability of information	
Ethics	Consistently uses accepted methods relevant to the assignment to credit the originator (i.e. MLA, APA)	Usually employs accepted methods	Occasionally uses accepted methods	Rarely/never uses accepted methods	
TOTAL SCORE AVERAGE					